# Starting Reception Class in September 2027

***A guide for parents/carers of children applying for a Reception Class place.***

**This leaflet explains how to apply for a place in Reception Class for September 2027**

If your child's date of birth is between 1 September 2022 and 31 August 2023 you MUST complete an application for your child to start Reception Class.

You need to make an application through your 'home' Local Authority. This is the authority where you pay your Council Tax.

All the information you need is available on our website www.northtyneside.gov.uk

The website includes a copy of our booklet The Essential Guide to North Tyneside Schools, providing information about First and Primary Schools in North Tyneside.

You should visit the website to view the Essential Guide and apply online because:

- It is secure and quick and easy to use.
- You will receive immediate confirmation by email that your application has been received and you can view and change your preferences up until the closing date.
- You can log in on the 16th April 2027 to find out the school you have been allocated.
- You can accept the school place offered online.

Apply on line at **www.northtyneside.gov.uk**

If you are unable to apply online you can complete a paper application. These are available from any North Tyneside Primary School or by emailing school.admissions@northtyneside.gov.uk

**The closing date for applications is 11 January 2027.**

## What happens when?

| | |
|---|---|
| **07 September 2026** | Application system opens |
| **11 January 2027** | **Application deadline** You must apply by this date either online or by returning your paper application to School Admissions. Online system closed after this date. |
| **16 April 2027** | **National Offer Day** If you apply online you will be notified which school your child has been offered by email on this day. If you completed a paper application this is the day your letter will be **sent out by 2nd class post** informing you which school your child has been offered. |
| **May – July 2027** | Appeals heard |

## How are places offered?

North Tyneside Council co-ordinates admissions to all schools in North Tyneside and with neighbouring Local Authorities. We recommend that you make your application online.

Many schools have more applications than places available. When schools are oversubscribed a set of admission criteria are used by the admission authority to decide which children should be offered places.

Different schools have different admission criteria so it is important that you check the admission arrangements for all the schools you are interested in to find out which criteria you are applying under.

Admission Authorities **do not** take into account childminding arrangements and friendship groups.

If your child currently attends a nursery class in the school you are applying for, this **does not** guarantee a place in the Reception class of the school. **You must make an application for a Reception class place.**

The Admission Authority for (Multi Academy Trust Schools) Catholic/Faith and Trust Schools is the school's Governing Body.

The Admission Authority for Academies is the Academy Trust.

The Admission Authority for Community Schools is the Local Authority.

A copy of the admission arrangements for schools in North Tyneside can be found on the school website or in the Essential Guide to North Tyneside Schools booklet.

You should read the admissions arrangements for the schools you are interested in.

## What do I have to do?

**You should choose up to 3 schools and rank them in order of preference.**

To help you make this decision you can find schools in your area by looking at the Essential Guide to North Tyneside Schools booklet.

You have one catchment area school and you can find this by looking at the catchment map at **www.my.northtyneside.gov.uk**

Read the admission criteria for the schools you are interested in and consider whether you would be offered a place.

Arrange to visit schools and consider the distance and accessibility of the school.

Consider other sources of information, e.g. the school prospectus available from the school directly. This can tell you more about the school than the Essential Guide booklet or Ofsted reports.

The Essential Guide shows admission statistics from the previous year. This will give you a guide to which schools are normally oversubscribed.

**You must make an application by 11 January 2027.**

We **do not** keep places for late applicants who already have an older child or children attending the preferred school. You should apply online at **www.my.northtyneside.gov.uk**

If you decide not to complete an application you will **not** be sent a reminder. There is help available for you if you cannot apply online or need help filling in a paper form.

Make sure you confirm the relevant category you are applying under on your application for each school you state as a preference.

It is recommended that you apply for a place at your catchment area school as one of your preferred schools. However, no guarantee is given that a place can be made at your catchment area school.

## What happens next?

**We will offer your child a place on 16 April 2027**

Online applicants can log in on **16 April 2027** to see their school allocation. Emails will be sent to those parents who requested to be informed by email.

Online applicants will be able to view and accept their school offer online.

Parents/Carers will be sent an **allocation letter by 2nd class post** if they applied on a paper application.

If your child qualified for more than one school, you will be offered the highest ranked school at which your child qualified for a place.

If your child did not qualify for any of the schools you ranked, we will offer a place at your catchment area school if a vacancy exists, or the nearest appropriate school with a vacancy. You will also be sent a refusal letter in the post explaining the reasons why your child has been refused a place.

**What can you do if you are not happy with the school you have been offered?**

If your child has not been allocated a place at any school you ranked higher on your application form than the school you were offered you may request to place your child's name on the waiting list. You can do this on the Portal or by email.

Waiting lists are held in criteria order and this means a child who is on the waiting list will move down the list if another 'Late' application is received that falls within a higher priority under the oversubscription criteria. Waiting lists for all schools will be held for one term in the academic year **until 31 December 2027.**

If you are not happy with the school you have been offered and want to apply for a school that was not on your original application you must complete a new application. **Amended preferences will overwrite your initial application**. Therefore if you wish to retain any of your original preferences they must be included in your new application. You are unable to have your child's name on a waiting list for more than 3 schools.

## Where can I get more help and information?

School Admissions
Access Team
Quadrant West
Silverlink North
Cobalt Business Park
North Tyneside
NE27 0BY
Email: **school.admissions@northtyneside.gov.uk**

If you do not have access to a printer you can request a paper application form from school.admissions@northtyneside.gov.uk Don't forget to give us your address so we can post one to you.